

Survey Party Chief (018003)

About the Job

[SHN Engineers & Geologists](#) is seeking a **Survey Party Chief** with a minimum of 8 years of relevant experience (combined education and field work) to be part of our survey team in our **Willits, California** office. The person filling this position plans and evaluates field survey projects, manages survey teams, and processes and coordinates field design survey work, construction staking work, and other surveys. Work can be part of public and private commercial, residential, and industrial development projects. SHN offers a [competitive benefits plan](#), shareholder opportunities, and chances to contribute to interesting projects throughout Northern California and Southern Oregon. Working in a small business such as SHN, you will see a direct relationship between your work and improvements to our natural and built environments. Visit [our Facebook page](#) for a glimpse into who we are!

The Survey Party Chief works closely with our Professional Land Surveyors. This individual is responsible for gathering field survey data through use of conventional and GPS methods, using and maintaining surveying equipment such as electronic total stations, and performing field surveys of roads, bridges, construction staking, intersections, right-of-ways, monuments, corners, boundaries, and property lines. This individual performs complex surveying calculations and analyzes data for closure and geometric accuracy. He or she prepares grade sheets, topographic maps, records of survey, ALTA Surveys, corner staking, and other reports. This individual also researches existing record information and may train other crew members on methods and reporting.

QUALIFICATIONS

- Professional, disciplined, self-motivated, organized, and focused
- Possesses strong written and oral communication skills
- Thrives in a team setting with other professional and technical staff, ability to lead
- Demonstrates attention to detail and a reliable work ethic
- Minimum of 8 years of relevant experience (combined education and field work)

DUTIES AND RESPONSIBILITIES

- Apply thorough knowledge of field/office surveying methods, practices, techniques, legalities, and mathematical procedures of surveying
- Use AutoCAD and Trimble software to develop project design documents and communicate with internal staff and external partners and clients using these documents/software
- Plan and organize the work of the field survey crews and office staff to achieve successful project delivery
- Supervise, manage, and guide other professional staff and less experienced staff

EDUCATION/REGISTRATIONS/CERTIFICATIONS

- 2-year degree in Geomatics/Surveying, Engineering Technology, or 4-year degree in Engineering or related field, from an accredited vocational school, college or university
- Fluency in AutoCAD Civil 3D and Trimble software
- Valid California Driver's license within 30 days of hire date

PHYSICAL REQUIREMENTS

- Bend, reach (overhead), or stoop for prolonged periods
- Drive a motor vehicle to perform work-related duties
- Exert force, lift, push, pull, or carry up to 30 pounds of weight
- Hear, understand, and respond to verbal information in person, by phone, or by electronic mail with the public and co-workers
- Manipulate objects with fingers rather than with whole hand(s) or arm(s), for example, using a computer keyboard and mouse (make fast, simple, dexterous, repeated movements of the fingers, hands, and wrists)
- Reach by extending hand(s) or arm(s) in any direction
- See, read, and understand written information in all forms, both electronic and hard copy

- Sit in a normal seated position for extended periods
- Walk or stand for prolonged periods
- Work outside in all weather conditions and in all terrains

SALARY

Commensurate with experience.

HOW TO APPLY

If you are looking to expand your surveying career in a successful consulting business, please submit a cover letter that addresses the duties and responsibilities, along with your resume, to Mark Chaney, Recruiting, at mchaney@shn-engr.com. Please refer to the job title in your letter. If you know someone that might be interested in this position, please forward this information to them.

This position is open until filled.

SHN is an equal opportunity employer. A reasonable accommodation can be requested for any modification or adjustment to the job or the work environment that will enable a qualified applicant or employee with a disability to perform the essential job functions.